

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
TUESDAY, APRIL 17, 2018**

A regular meeting of the Greene Central School Board of Education was called to order at 6:00 p.m., by President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

- The Pledge of Allegiance was recited.

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Scott Youngs, Vice-President
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew
Mr. Douglas Markham

BOARD MEMBERS ABSENT:

Mrs. Tammie McCauley

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Mark Rubitsk, Business Manager
Mr. James Walters, High School Principal
Mr. Timothy Calice, Middle School Principal
Mr. Bryan Ayres, Intermediate School Principal, Director of PE and Athletics
Mrs. January Pratt, Primary School Principal
Mrs. Michelle Hasselbarth, Director of Special Programs
Mr. Gerald Abbey, Jr., Interim Facilities Director

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- District Clerk, Donna Marie Utter, administered the Oath of Office to Steve Page as a Board Audit Committee Member.
- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session at 6:02 p.m. for the following:
 - To review Special Education placements for particular students and to consider them for approval.
 - To discuss the resignation of a particular person.
 - To discuss the employment history of a particular person under consideration for the granting of tenure.

Yes-6, No-0

- Motion made by Drew, seconded by Burghardt, to adjourn Executive Session at 6:34 p.m.

Yes-6, No-0

- President Milk reconvened the meet at 6:35 p.m.

- 5. BOARD COMMITTEE REPORTS
Delete: Buildings & Grounds
Add: Transportation and Tenure

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Markham, to approve the following placement(s):

**OATH OF OFFICE
STEVE PAGE**

EXECUTIVE SESSION

**ADJOURN EXECUTIVE
SESSION**

RECONVENE

**ADD/DELETIONS
TO AGENDA**

**SPECIAL EDUCATION
PLACEMENTS**

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- #710023539; #710023338; #710022352; #710023274;
#710023802.
Yes-6, No-0

**APPROVE MINUTES
4/4/18 MTG. &
4/10/18 SPEC. MTG.**

- Motion made by Drew, seconded by Burghardt, to approve the minutes of the Regular Board Meeting held on Wednesday, April 4, 2018 and the minutes from a Special Board Meeting held on April 10, 2018 as presented.
Yes-6, No-0

CALENDAR:

- April 16 – Petitions for Board Member Vacancies Due – 5:00 p.m.
- April 23 – Sweets and Sounds – Auditorium – 6:00 p.m.
- April 25 – MS Green Thumb Club/PTO Screen Free Night – 6:00 p.m.
- April 26 – MS/HS Spring Band Concert – 7:00 p.m. Auditorium
- April 26 – CCSBA Dinner @ Silo – 5:00 p.m.
- April 27 – No School
- April 28 – Little League & Softball Parade
- May 2 – Board of Education Meeting – 6:00 p.m.
- May 3 – Honor Society Inductions – 7:00 p.m.
- May 5 – Prom and After Prom Party
- May 7 – Annual Budget Hearing – 6:30 p.m. Auditorium
- May 10 – PTO Meet the Candidate Night – 7:00 p.m. H.S. Library
- May 15 – Budget Vote & BOE Member Election – 11:00 a.m.– 8:00 p.m.
- May 16 – Board of Education Meeting – 6:00 p.m.
- May 17 – Intermediate Spring Concert – 7:00 p.m. Auditorium

PUBLIC COMMENT:

- None.

REPORT(S):

INTERMEDIATE SCHOOL – Bryan Ayres, Intermediate School Principal, reported on the following activities at the Intermediate School:
REPORT- MR. AYRES

- Continuing Character Education with Jared Campbell returning April 26th. He will do a presentation on music through the decades which also ties into the Arts in Education theme this year.
- Arts in Education topic history through the decades has students researching key events, drawing pictures representing the events, and then painting them on picnic tables. Teaching artist Mary Lake and Sandee Utter are helping students with the project.
- Audra Doll, 5th grade band trombone student, auditioned and performed in the B.C.M.E.A. 5-6 Band on March 16 & 17, 2018 with Broome County School students.
- 3rd Grade studied the Winter Olympics and the Iditarod. Kim Durst, a competitor from the 2008 Iditarod and one of her dogs visited students.
- Mr. Evans' 12:1:1 classroom has been learning about plants. The students planted marigold flowers and this is the first step in planting a small classroom garden.
- The 5th grade is interested in working with Sarah Atwood from Cornell Cooperative Extension to tie the CCE Ag in the classroom lessons with a beautification project/sustainable garden in the area outside the 5th grade wing using planter boxes and containers.

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- PE teachers applied for and received a GO! Grant/Kids in the Game grant. The focus would be to incorporate 2-5 minute activity breaks for students in the classroom. HOPSports Brain Breaks Physical Activity Solutions augment classroom learning with physical activities.
 - Savannah Nowalk raised over \$1500 this year for Jump Rope for Heart. Over 3 years, Savannah has raised \$3700. This year staff in all buildings and Student Council participated for a total donation of almost \$6,000.
 - Odyssey of the Mind Team placed 8th at states out of 20 schools.
 - Kris McDermott, Marion Gianetto and Holly Mohr have been working with students on writing projects which include using the 3d printer. Students are excited about working on the projects, even those who normally do not like to write.
 - A recent "shelter in place" drill for a medical emergency occurred. State Police and Greene PD happened to be in the building and assisted. Three out of four required drills have now been completed.
 - Staff Bonding – Looking to schedule a challenge Elementary campus versus the MS/HS campus before the end of the year.
 - The Sweethearts and Heroes program was enjoyed by all students and we are reinforcing their A-B-C action plan:
A - when you see someone being harassed get them AWAY;
B - sometimes people just need a BUDDY; C - CONFRONT a bully or tell a trusted adult. Most incidents can be diffused if action is taken within 10 seconds.
- Board member Burghardt thanked Bryan Ayres for letting the Odyssey of the Mind students perform at their morning program. It was good practice before the state competition.
- Mrs. Amanda Boel, Vocal Music Teacher, reported on this years Footlights performances and how the remodeled auditorium is working:
- It has been a learning process to become comfortable with all the new lighting and sound system and the learning continues.
 - Lion King was Footlights' biggest show with 100 students auditioning and 94 performing.
 - Supervision concerns with just one teacher and that many students. There were other adults present, but an additional teacher would have been helpful.
 - The spring high school show consisted of 48 students (including four 8th grade boys) participated in the program.
 - The Friday night performance was a disaster with difficulties experienced with microphones not working. Every effort was made to correct the issue to no avail. There are places on stage where the microphones just cut out. The individual coming to install the stadium sound system may take a look at our system to see if the issue can be corrected.
- Board member Markham stated that the students did a good job of continuing to perform even though the microphones were cutting out.

**FOOTLIGHTS REPORT-
MRS. AMANDA BOEL**

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- Board member Youngs thanked Mrs. Boel for coming in and highlighting the Footlights program. It is important that the Board hear about other enrichment opportunities for students other than sports.

- Board member Burghardt stated that the Music In Our Schools concert which include all students K-12 was very uplifting for the community.

- Mrs. Boel commented that the enrichment opportunities at the elementary levels are getting students excited and help to consistently sending large numbers toward the arts at the MS/HS level.

- Mrs. Heather Kriesel, Instrumental Music Teacher, stated that she would like to have recording capability in the auditorium and they are unsure whether they have it or not. She would also like more training for others so that more individuals are able to help out when events are occurring in the auditorium.

- President Milk stated that after the Lion King performance, he heard from a number of people who were amazed at what a wonderful performance such a small school could do – out performing many larger schools and that Greene is blessed to have Mrs. Boel.

**ANNUAL BOCES VOTE
BOARD MEMBER
ELECTION**

- Motion made by Youngs, seconded by Markham, that the Greene Central School Board of Education hereby casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services for the following individuals:

- Judith Breese – Walton C.S.D.
- Vanessa Warren – Afton C.S.D.

Yes-6, No-0

BOCES ADM. BUDGET

- Motion made by Youngs, seconded by Markham, to adopt the following resolution:

“RESOLVED, that the Greene Central School Board of Education does hereby approve the proposed Delaware-Chenango-Madison-Otsego BOCES Administrative Budget for the 2018-2019 school year in the amount of \$2,328,278.”

Yes-6, No-0

**BOARD COMMITTEE
REPORTS:**

-Tenure Committee: Board member Youngs reported that the Tenure Committee met to discuss the performance of the individual up for tenure and recommended he receive tenure.

-Transportation Committee: President Milk reported on items discussed at a recent Transportation Committee meeting:

- Discussion with Dennis Symons, Interim Head Bus Driver, regarding some end of the year budget considerations. These questions will be emailed to Mark Rubitski, Business Manager, for possible action.

- Propane useage is higher than budgeted this year, perhaps needs to be raised for next year; and the possibility of ordering and installing (in house) the fence around the propane tank this year as it is a safety issue. Possibility of purchasing small parts to repair snow removal equipment.

- Health insurance 90% state aidable – only for single plan not family.
- Mini-bus eliminated from bus purchase this year in hindsight should have purchased. When figuring the state aid return and the cost to get a vehicle up to D.O.T. standard the costs almost matched.

- Mr. Bryan Ayres, Intermediate School Principal, thanked Bainbridge-Guildford for helping us out with a student in temporary housing outside our district by transporting the student to DCMO BOCES at no cost to the district.

- Motion made by Drew, seconded by Youngs, to approve the Non-Public Transportation Roster for 2018-2019 as follows:
Central Baptist Christian Academy:
Cerilene Gould – Grade 10
Japheth Gould – Grade 8
Anora Gould – Grade 5
Brayton Gould – Grade 5

**TRANSPORTATION:
NON-PUBLIC TRANSP.
ROSTER 2018-2019**

Yes-6, No-0

- The Superintendent of Schools recommends the following Board actions:

**EDUCATION &
PERSONNEL**

- Upon the recommendation of the Superintendent, Youngs moved, seconded by Markham, that the following appointment of Tenure be made:

**TENURE APPOINTMENT
RONALD RAPP – PE
TEACHER**

Name of Appointee:	Ronald Rapp
Tenure Area:	Physical Education
Date of Commencement of Service on Tenure:	June 30, 2018
Certification Status:	Permanent – Physical Education

Yes-6, No-0

- Motion made by Youngs, seconded by Burghardt, to accept the resignation of Debra Badger, Cafeteria Worker, effective April 13, 2018.

**RESIGNATION(S):
DEBRA BADGER,
CAFETERIA WORKER**

Yes-6, No-0

- Motion made by Youngs, seconded by Burghardt, to modify the previously approved resignation of Dedra Ingraham, Typist, effective date from April 20, 2018 to April 30, 2018.

**DEBRA INGRAHAM,
TYPIST-MODIFY
RESIGNATION**

Yes-6, No-0

- Motion made by Youngs, seconded by Burghardt, to accept the resignation of Richelle Lawrence, Elementary Teacher, effective August 31, 2018.

**RICHELLE LAWRENCE,
TEACHER**

Yes-6, No-0

- Motion made by Burghardt, seconded by Markham, to appoint Jessica Fish as the Modified "A" Volleyball Coach effective April 18, 2018.

**APPOINTMENT(S):
JESSICA FISH – MOD.
"A" VOLLEYBALL**

Yes-6, No-0

- Motion made by Burghardt, seconded by Drew, to appoint the following individuals to the Substitute Rosters for the 2017-2018 school year effective April 18, 2018:

SUBSTITUTE ROSTERS

- Jessie Lipari – Substitute Aide UPK-12
- Ashton Hawks – Substitute Teacher UPK-12
- Julie Chitester – Modify previous Substitute Appointment to include Substitute Typist.

Yes-6, No-0

UNPAID LEAVE OF ABSENCE—JEFF JONES, BUS DRIVER - Motion made by Drew, seconded by Barrows, to approve the Unpaid Leave of Absence request of Jeff Jones, Bus Driver, for May 23, 2018 through June 1, 2018.

Yes-6, No-0

NON-INSTRUCTIONAL SICK BANK – WAYNE CRIDDLE-BUS DRIVER - Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Burghardt, to approve the Non-Instructional Sick Bank request of Wayne Criddle, Bus Driver, for the withdrawal of thirty (30) days covering April 23, 2018 (half day) through June 14, 2018 (half day).

Yes-6, No-0

INSTRUCTIONAL SICK BANK—ABBEY SPENCER ART TEACHER - Upon the recommendation of the Instructional Sick Bank Committee, a motion was made by Drew, seconded by Burghardt, to approve the Instructional Sick Bank request of Abbey Spencer, Art Teacher, for the withdrawal of twenty-five (25) days covering May 2, 2018 (half day) through June 7, 2018 (half day).

Yes-6, No-0

BUSINESS & FINANCE: TREASURER'S REPORT ACTIVITY FUNDS - Motion made by Drew, seconded by Burghardt, to accept the Treasurer's Report for the Extra-Curricular Activity Funds for February 2018 as presented.

Yes-6, No-0

INTERNAL CLAIMS AUDITOR REPORT - Motion made by Burghardt, seconded by Youngs, to accept the Internal Claims Audit Reports for March 2018 as presented.

Yes-6, No-0

OBSOLETE/SURPLUS SCIENCE TEXTBOOKS - Motion made by Burghardt, seconded by Youngs, to declare the following Science textbooks and accompanying instructional materials as obsolete/surplus and to dispose of the same:

- 130 – *Biology: Exploring Life*, Prentice Hall, ©2004
- 23 – *Earth Science: A Study of a Changing Planet*, Cebco – a division of Allyn and Bacon, ©1986
- 42 – *Earth Science*, Glencoe/McGraw-Hill, ©1997
- 32 – *Heath Earth Science*, McDougal Littell, ©1994
- 88 – *Physical Setting/Earth Science*, Pearson-Prentice Hall, ©2006

Yes-6, No-0

TRANSPORTATION CONTRACT-B.G. - Motion made by Burghardt, seconded by Barrows, to approve the Transportation Cross-Contract with Bainbridge-Guilford CSD April 10, 2018 through June 21, 2018 at no cost to the district.

Yes-6, No-0

SCHOLARSHIP GIFT TO THE DISTRICT-RANDALL ESTATE - Upon the recommendation of the District's attorneys that pursuant to Education Law Section 1709 (12a), the Board of Education is authorized to accept money and to hold such sum in trust for the purpose of awarding scholarships, and having had an opportunity to review the Will, the gift to the District, and final

- accounting, which were approved by the Office of the Attorney General, a motion was made by Youngs, seconded by Burghardt, to approve the following resolution:
"RESOLVED, that the District accept the gift of \$102,144.67, and any later sums, from the Estate of Emma M. Randall with the specific purpose, including restrictions, "To endow a college scholarship to be known as the 'Lyle and Emma Randall Scholarship' to be awarded from time to time to graduating senior(s) intending to study music. Such awards shall be made by a scholarship committee to consist of the district school superintendent, the high school principal, the high school music teacher(s) and the middle school music teacher(s)."
and it is further
RESOLVED, that the District's Business Manager is hereby authorized to sign the Agreement and Release and Discharge the Estate's representative, and other necessary documents to effectuate the gift.

Yes-6, No-0

- Mark Rubitski, Business Manager, highlighted the 2018-2019 school budget which has been reviewed and is recommended by the Board Budget Committee. Mr. Rubitski thanked the Administrative team for their hard work and support through the process. He also thanked the Board Budget Committee who were well prepared for meetings making them more productive and all their hard work. The budget was a collaborative effort which balances the interests of all stakeholders. **2018-2019 PROPOSED SCHOOL BUDGET**

- Greene was looking at a \$800 - \$900,000 budget deficit prior to the final state budget. A combination of district reserves (\$351,163) and cost savings/reductions resulted in a final budget of \$26,448,955 (1.07% increase); tax levy increase of 1.578% Budget Hearing on May 7, 2018 at 6:30 p.m. and the Budget Vote May 15, 2018 from 11:00 a.m. to 8:00 p.m.

- Moore Memorial Library is seeking an additional \$20,000 and is requesting that we add the proposition to the Budget and Board member ballot.

- Motion made by Burghardt, seconded by Youngs, to accept the Moore Memorial Library's request to place the following Proposition on the May 15, 2018 ballot: **MOORE MEMORIAL PROPOSITION**
"Shall the proposition be approved authorizing the Board of Education of the Greene Central School District to levy taxes annually in the amount of \$178,000 and to pay over such monies to the Trustees of the Moore Memorial Library?"

Yes-6, No-0

- Motion made by Barrows, seconded by Youngs, to adopt the 2018-2019 budget in the amount of \$26,449,955 with a tax levy increase of 1/578% and \$351,163 being used from reserve accounts. **ADOPTION OF 2018-19 SCHOOL BUDGET**

Yes-6, No-0

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DISCUSSION ITEMS: - **JRC Summer Program Update:** President Milk updated the Board on the JRC Summer Program. Margo McDermott will be in charge of the playground portion and Kris McDermott will be overseeing the swimming portion. Margo will be coming to the school soon to check on stored craft supplies. Student worker applications will go out in May and sign-up sheets for students will be distributed May/June.

- **Water Leak Update:** President Milk reported that Interim Superintendent Daniels sent a letter to the Village Board for reimbursement in sewer charges resulting from the water main leak. The Village seemed satisfied with the correspondence from Mr. Daniels, but tabled the item as they gather more information. President Milk was confident the district will see some reimbursement.

REVIEW BOARD

OUTSTANDING ACTION LIST:

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy Manual	BOE and Superintendent	Ongoing
12/20/2017	Sound System @ Turf Field		May 2, 2018
12/20/2017	Small Capital Project		Aug. 1, 2018
12/20/2017	Signs for Nature Trail/Track		Ongoing
1/3/2018	Sports Uniform Policy	BOE	June 6, 2018
1/17/2018	Bus Garage-outside lighting, fencing & upstairs bathroom	BOE and Facilities Director	Ongoing

***Policy Manual:** The Board has reviewed the manual so far which includes all the new policies. Interim Superintendent Daniels is currently making sure that all old unchanged policies are included in the manual. When complete, the manual will be sent to BOCES to be compiled and inserted into a 3-ring binder.

***Sound System:** New speakers have been installed and wired. Waiting on some additional parts and a replacement for a defective amplifier. Push to May 2nd meeting for update.

- Press Box has been cleaned up with a new ceiling and lighting.

***Small Capital Project:** Not part of budget, but are exploring some other options. Change "Report Back" date to August 1st.

***Signs for Nature Trail/Track:** Signs have been installed on the track, however waiting for weather to break to install signs at the nature trail.

***Bus Garage fencing:** Leave on as unknown at this time whether there will be funds to complete this year.

SUPERINTENDENT'S REPORT:

- Interim Superintendent Daniels commented on a memo he sent out regarding exploring a Retirement incentive. He apologized that the memo caused some confusion. It was meant as an exploratory memo to gauge the interest in offering a possible retirement incentive to those individuals who had missed their original contract deadline and might consider

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- retiring with an incentive at the end of this school year. The results of the interest memo will be shared with the Board and they will determine whether or not to approve any incentive.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 5, 2018	
Building & Grounds	April 4, 2018	
Transportation	April 12, 2018	
Employee	Oct. 18, 2017	
Audit	Sept. 20, 2017	April 25, 2018 @ 5:30
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure	April 17, 2018	
Sabbatical		
Policy	Nov. 27, 2017	February/March

- Heather Kriesel, Instrumental Music Teacher, thanked the Board for approving the trip to Philadelphia. The students and chaperones had a great time. Marie Scofield, 8th grade Social Studies Teacher, chaperoned and shared historical aspects and attractions in Philadelphia.

**PUBLIC COMMENT:
HEATHER KRIESEL**

- Marie Scofield, GTA President and Social Studies Teacher, also thanked the Board for approving the trip to Philadelphia. She also stated that she is still waiting to see the results of the lead retesting which was to be done after replacement of the fixtures. Regarding the budget, she stated that information concerning cuts has not been shared. She also commented on the confusion the initial memo regarding a retirement incentive caused.

MARIE SCOFIELD

- Motion made by Youngs, seconded by Burghardt, to adjourn the meeting at 7:45 p.m.
Yes-6, No-0

ADJOURNMENT

Respectfully Submitted,

Donna Marie Utter
District Clerk